



# CITY OF IDAHO CITY

AGENDA  
REGULAR CITY COUNCIL MEETING  
Wednesday, November 22, 2023  
7:00 P.M.

City Hall, 511 Main Street, Idaho City, ID 83631

MINUTES

Join Zoom Meeting

<https://us02web.zoom.us/j/4192717240?pwd=UWJUeHFjdm5GMUliNUhFNkJKHaUZ2QT09>

Meeting ID: 419 271 7240

Passcode: iccouncil

**CALL MEETING TO ORDER:** Mayor Everhart called regular city council meeting to order at 7:00 PM  
**ROLL CALL:** Clerk Ptak called roll, Heffington, Elliott, Adams, Secor in attendance  
**PLEDGE OF ALLEGIANCE:** Mayor Everhart led the pledge of allegiance.

## I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

### A. APPROVAL OF MINUTES: NOVEMBER 8, 2023 **ACTION ITEM**

Counselor Secor made a motion, seconded by Elliott, to approve the minutes dated November 8, 2023. 4 ayes. Motion carried.

### B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**

#### 1. BASIN SCHOOLS PTA – IDAHO CITY CHRISTMAS TREE LIGHTING DECEMBER 2, 2023

Sarah Nelson with the PTA was present for any questions. Counselor Secor made a motion, seconded by Adams, to approve the event checklist for the Idaho City Christmas Tree Lighting. 4 ayes. Motion carried. Nelson asked the council and Mayor if they would consider waiving some if not all of the application fee associated with the event checklist. Discussion on the fees ensued. Mayor Everhart explained that he did not think the application fee is waivable, but he was willing to cover the cost himself. Mayor Everhart added that there were minor issues last year with the tree lighting and questioned if someone was lined up to take care of that. Nelson responded that Santa would be handling the tree lighting. Discussion on power and the schedule of events ensued.

### C. BILLS/PAYABLES: NOVEMBER 9, 2023 THROUGH NOVEMBER 22, 2023 **ACTION ITEM**

Counselor Secor made a motion, seconded by Adams, to approve the bills November 9, 2023 through November 22, 2023 in the amount of \$12,795.08. 4 ayes. Motion carried.

## II. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

### A. IC SECTIONS 74-206(F) TO COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING / IMMINENTLY-LIKELY LITIGATION.

Executive session postponed until the next meeting.

## III. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

## IV. ENGINEER'S REPORT

Mayor Everhart read an email that he received from Stuart Hurley with Merrick regarding the grant for the water system. Hurley had received a note from DEQ who is ready to approve the water facility plan and asked if the city is planning to move forward with the environmental information document, which is a standard requirement for DEQ's SRF funding package. The

environmental document requires a public hearing and agency notification (Fish & Game, etc.) to ask if there are any environmental concerns. Hurley further explained that the city received leading Idaho funding for the water project which does not require the environmental document, and because they are all grant funds the public education programs are not required. Merrick's suggestion is to move forward with getting the preliminary design going for the water improvement. In parallel with the preliminary design Merrick also suggested to complete the environmental information document requirements just in case the city would want to pursue additional funding in the future. Doing so in parallel would not hold up the preliminary design. Hurley would like to schedule a review meeting to discuss with the city. Mayor Everhart replied yes to the recommendations and asked if they would be available December 13<sup>th</sup> to present to the council. Discussion on the environmental information ensued.

## V. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

## VI. OLD BUSINESS

### A. IDAHO CITY FIRE PROTECTION DISTRICT. **ACTION ITEM**

No new items were presented.

## VII. NEW BUSINESS

### A. LETTER OF INTENT FROM BARBARA MCCLAIN – IDAHO CITY HISTORIC PRESERVATION COMMISSION. **ACTION ITEM**

Counselor Elliott made a motion, seconded by Secor, to appoint Barbara McClain to the Idaho Historic Preservation Commission. 4 ayes. Motion carried.

## VIII. COMMITTEE REPORTS

- A. PARKS & RECREATION COMMISSION
- B. HISTORIC PRESERVATION COMMISSION
- C. PLANNING & ZONING COMMISSION

Clerk Ptak explained that P&Z did meet last month, and they are working on some items to discuss. Counselor Adams added that the commission is questioning how many connections can be made per meter size. Discussion on the sizes, number of connections, and if there is a state regulation/code ensued. Mayor Everhart suggested Idaho Rural Water, DEQ, and Merrick could be good sources for this information. Discussion on water and sewer connections ensued.

### D. IDAHO CITY CHAMBER OF COMMERCE

Counselor Elliott provided Deputy Clerk Goodlett all of the vendor permit information from Idaho City Days and added that the Chamber is getting caught up.

## IX. EMPLOYEE UPDATES

### A. PUBLIC WORKS

Mayor Everhart explained that a sand bay was cleaned on Monday and is back online. The crew is working on getting everything ready for snow. Mayor Everhart added that there was a large leak at the Forest Service compound and also one at Reynolds, which were both shut off until repaired.

### B. LAW ENFORCEMENT

Mayor Everhart explained that Chief Otter was unable to attend because his vehicle was in the shop, and it was not complete. Mayor Everhart told him not to worry about this meeting but be ready for the next.

Clerk Ptak added that there are some new slides on the website. Anytime Law Enforcement receives a grant they get promotional signage and some of that will be displayed on the website.

### C. CLERK/TREASURER'S OFFICE

- 1. BUDGET UPDATES
- 2. WATER AND SEWER UPDATES, **ACTION ITEM**

Clerk Ptak explained there is a new business in town, and they would like to do wine tastings. There will be a new liquor license coming before council. The question is if council would be willing to do a special meeting to approve the license before the next regular meeting. City Attorney Callahan explained that with the new liquor license ordinance there is a section that states that once the Clerk has determined that the application is complete it will be submitted for consideration by the city council at the next regular meeting. Mayor and Council agreed to wait until the next regular meeting.

Ptak went through the water sewer updates with council. Clerk Ptak informed council that December 2<sup>nd</sup> through December 9<sup>th</sup> she will be gone to Arizona. Ptak has things worked out with Goodlett for payroll etc. She may be gone again the end of December to Arizona but will still be reachable via phone or email.

### D. CITY ATTORNEY

## X. COUNCIL UPDATES

Counselor Adams explained there is an EMT class starting March 23<sup>rd</sup> of next year so if anyone knows of someone that may be interested the sign up will be the beginning of February. Counselor Elliott explained that Beth Wilson is no longer the president of the Historical Foundation. Barbara McClain has stepped into that position. At 10am this Saturday the Historical Foundation will be putting up Christmas lights for anyone that would be able to help.

## XI. MAYOR UPDATES

Mayor Everhart wished everyone a Happy Thanksgiving.

## XII. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

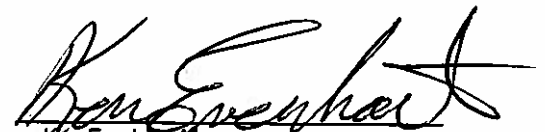
ADJOURNMENT 7:41 PM

ATTEST:

Date approved: 12/13/23



Nancy L Ptak, City Clerk-Treasurer



Ken Everhart, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

**Mayor:**

Ken Everhart

[idahocitymayor1@cityofic.org](mailto:idahocitymayor1@cityofic.org)

**Council members:**

Tom Secor Jr

Ashley M Elliott

Mari Adams

Ryan Heffington

**Chief of Police:**

Mark Otter

[icpd100@cityofic.org](mailto:icpd100@cityofic.org)

**City officers:**

Brent Watson

**Public Works Director:**

Tami Claus

[idahocitypublicworks@cityofic.org](mailto:idahocitypublicworks@cityofic.org)

**Public Works:**

Nick Mancera

Dallas DeCory

**City Clerk-Treasurer:**

Nancy L Ptak

[idahocityclerk@cityofic.org](mailto:idahocityclerk@cityofic.org)

**Deputy Clerk**

Kaleb Goodlett

[idahocityoffice@cityofic.org](mailto:idahocityoffice@cityofic.org)

**Utility Billing Clerk**

Sue Robinson

[4cityfolk@cityofic.org](mailto:4cityfolk@cityofic.org)

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operating hours

Monday- Thursday

8 am - 5 pm

Friday 9am -3pm