

# CITY OF IDAHO CITY



**MINUTES**

REGULAR CITY COUNCIL MEETING  
Wednesday, September 27, 2023  
7:00 P.M.

City Hall, 511 Main Street, Idaho City, ID 83631

Join Zoom Meeting

<https://us02web.zoom.us/j/4192717240?pwd=UWJJeHFjdM5GMUliNUhFNkJHaUZ2QT09>

Meeting ID: 419 271 7240

Passcode: iccouncil

**CALL MEETING TO ORDER:** Mayor Everhart called regular city council meeting to order at 7:00 PM

**ROLL CALL:** Clerk Ptak called roll, Elliott, Adams, Secor in attendance, Heffington absent.

**PLEDGE OF ALLEGIANCE:** Mayor Everhart led the pledge of allegiance.

## I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

### A. APPROVAL OF MINUTES: SEPTEMBER 13, 2023 **ACTION ITEM**

Counselor Elliott made a motion, seconded by Adams, to approve the minutes dated September 13, 2023. 4 ayes. Motion carried.

### B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**

### C. BILLS/PAYABLES: SEPTEMBER 14, 2023 THROUGH SEPTEMBER 27, 2023 **ACTION ITEM**

Counselor Elliott made a motion, seconded by Adams, to approve the bills September 14, 2023 through September 27, 2023 in the amount of \$32,918.91. 4 ayes. Motion carried.

## II. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

## III. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

## IV. ENGINEER'S REPORT

## V. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

### A. ORDINANCE NO 385 - LICENSING OF THE SALE OF ALCOHOLIC BEVERAGES (REPEALS 260 & 318)

Mayor Everhart had a couple of questions regarding the proximity of churches and daycares to locations serving alcohol. Counselor Elliott added that she had contacted City Attorney Callahan regarding the question and the response was if the license was already established there were no issues. Mayor Everhart also questioned a

business that is across the street from a daycare that is already licensed. City Attorney Callhan suggested changing the date in section 3-2-5 (B) to the current date in order to cover all current licensed businesses. Council agreed with the adjustment. Mayor Everhart added that the ordinance could be passed with the adjustment of the date. City Attorney Callahan explained that traditionally ordinances are passed with waiving the 3 readings, however she suggested waiting until the next meeting to allow citizens the time to look over some of the changes that are not in the previous code. Callahan went on to explain some of those changes. Mayor and council agreed to wait until the next meeting to vote on the ordinance.

## VI. OLD BUSINESS

## VII. NEW BUSINESS

## VIII. COMMITTEE REPORTS

### A. PARKS & RECREATION COMMISSION

Clerk Ptak explained that Parks & Rec received their order of gravel.

### B. HISTORIC PRESERVATION COMMISSION

Clerk Ptak explained that City Attorney Callahan will be present at the next meeting to go through some things with the commission.

### C. PLANNING & ZONING COMMISSION

Clerk Ptak explained that P&Z will be having a meeting next Monday October 2<sup>nd</sup>.

### D. IDAHO CITY CHAMBER OF COMMERCE

## IX. EMPLOYEE UPDATES

### A. PUBLIC WORKS

Public Works Director Claus informed council that once the new budget goes into effect they will finish Bear Run. Claus is waiting on a quote for a probe that is needed so she can present it to council. Public Works is waiting on another quote for fencing around the sewer plant from Meridian Fence and suggested using elk fence to save money. If the quote is still too high Claus could purchase the materials and hire someone local to install. Mayor Everhart added that Wilderness Ranch has a surplus of 8' tall elk fence that is for sale at 50 cents per foot and there should be enough to do what the city needs. Discussion on the fencing and who could install ensued. Claus has a backflow testing company scheduled for next month and will get them on a yearly basis. Meters will be read Thursday 9/28 and then the end of October, which will be the last reading. Claus will be ordering extra road mix after the first of the month to fix some of the roads. Mayor Everhart added that he and Claus had talked about constructing a cover for sand to make access easier in the winter. Claus has priced the metal needed. Discussion on the structure, size, and location ensued. Claus added that there will be 2 cremation burials next month and then the cemetery will be closed.

### B. LAW ENFORCEMENT

Mayor Everhart reported for Chief Otter. They just finished their emergency vehicle operation training put on by ICRMP, EBCAD was there as well. ICPD has training next month in defensive tactics. Chief Otter and Brent Watson were both accepted to the FBI Command Academy which is next month. Chief Otter and Watson will both be up this weekend for Idaho City Days. There were quite a few medical and traffic-related calls but everything else has been quiet.

### C. CLERK/TREASURER'S OFFICE

#### 1. WATER AND SEWER UPDATES, **ACTION ITEM**

Clerk Ptak explained that there are a few adjustments for sewer charges. Ptak has forwarded the bills for Element Construction on to the City Attorney and Callahan responded that she has emailed them. Counselor Elliott questioned a few accounts with past due amounts and Ptak responded that she would get with Robinson to discuss.

#### 2. BUDGET REPORT

Clerk Ptak was going to provide info on the budget but there are still some bills out there that affect the final numbers. Ptak will provide the budget info at the next meeting which will reflect just about everything. Ptak informed council that the audit is scheduled for the 3<sup>rd</sup> week of January.

D. CITY ATTORNEY

City Attorney Callahan is working on the Element Construction bills and also working with the Historic Commission to ensure that everything is done according to the open meeting law.

X. COUNCIL UPDATES

Secor brought up the asphalt that was removed from Montgomery and questions what will be done with it. Mayor Everhart explained that there is no specific plan for it at this time. The hope was that the city could get it ground up and be able to use it. Discussion on the equipment to crush the asphalt and cost ensued. Clerk Ptak asked what it would cost to rent a crusher because there is money in the cemetery fund that has been saved to add roads and paths. Mayor Everhart asked what is in the cemetery budget and Clerk Ptak asked Goodlett to look it up. Every time something is sold in the cemetery those funds are set aside specifically for cemetery improvements. Mayor Everhart suggested doing some investigation and maybe get on someone's schedule for next spring to get the asphalt crushed so the city can utilize it in the cemetery. Goodlett added that the budget is \$16,550. Secor added that it won't hurt for the asphalt to sit until next year. Discussion on asphalt crushing and pricing ensued. Elliott added that the picnic tables for Idaho City Days will be moved to the park on Friday and then moved back on Monday.

XI. MAYOR UPDATES

XII. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

ADJOURNMENT 7:36

ATTEST:

Date approved: 10/11/2023

  
Nancy L Ptak, City Clerk-Treasurer

  
Ken Everhart, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584

<b>Mayor:</b> Ken Everhart <a href="mailto:idahocitymayor1@cityofic.org">idahocitymayor1@cityofic.org</a>	<b>Chief of Police:</b> Mark Otter <a href="mailto:icpd100@cityofic.org">icpd100@cityofic.org</a>	<b>Public Works Director:</b> Tami Claus <a href="mailto:idahocitypublicworks@cityofic.org">idahocitypublicworks@cityofic.org</a>	<b>City Clerk-Treasurer:</b> Nancy L Ptak <a href="mailto:idahocityclerk@cityofic.org">idahocityclerk@cityofic.org</a>	511 Main Street PO Box 130 Idaho City, ID 83631 (208)392-4584
<b>Council members:</b> Tom Secor Jr Ashley M Elliott Mari Adams Ryan Heffington	<b>City officers:</b> Brent Watson	<b>Public Works:</b> Nick Mancera Dallas DeCory	<b>Deputy Clerk</b> Kaleb Goodlett <a href="mailto:idahocityoffice@cityofic.org">idahocityoffice@cityofic.org</a>	operating hours Monday- Thursday 8 am - 5 pm Friday 9am -3pm
			<b>Utility Billing Clerk</b> Sue Robinson <a href="mailto:4cityfolk@cityofic.org">4cityfolk@cityofic.org</a>	