

# CITY OF IDAHO CITY

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## REGULAR CITY COUNCIL MEETING

Wednesday, April 12, 2023

6:00 P.M

City Hall, 511 Main Street, Idaho City, ID 83631

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Join Zoom Meeting

<https://us02web.zoom.us/j/4192717240?pwd=UWJUeHFjdm5GMUliNUhFNkJHaUZ2QT09>

Meeting ID: 419 271 7240

Passcode: iccouncil

### CALL MEETING TO ORDER

### ROLL CALL

### PLEDGE OF ALLEGIANCE

#### I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

- A. APPROVAL OF MINUTES: MARCH 22, 2023 **ACTION ITEM**
- B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**
- C. BILLS/PAYABLES: MARCH 23, 2023 THROUGH APRIL 12, 2023 **ACTION ITEM**

#### II. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

#### III. ENGINEER'S REPORT

#### IV. OLD BUSINESS

- A. IDAHO CITY FILMING GUIDELINES, APPLICATION, AND PERMIT **ACTION ITEM**
- B. WHITE CLOUD COMMUNICATIONS – ERIK SPRINGER. **ACTION ITEM**
- C. 302 ELK CREEK RESIDENTS WITHOUT WATER

#### V. NEW BUSINESS

- A. HISTORICAL SOCIETY IPAD FROM CITY **ACTION ITEM**
- B. LEASE AGREEMENT WITH TOM'S SERVICE FOR GENTRY'S OUTPOST & LEON'S CAFÉ **ACTION ITEM**
- C. LETTER OF INTENT FROM TAMMY CORRELL – PARKS AND RECREATION. **ACTION ITEM**
- D. LETTER OF INTENT FROM JAMES CORRELL - PARKS AND RECREATION. **ACTION ITEM**
- E. LETTER OF INTENT FROM SHAUNNA ROEBER – PARKS AND RECREATION. **ACTION ITEM**
- F. MOBILE FOOD TRUCK PERMIT APPLICATION **ACTION ITEM**

#### VI. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

- A. RESOLUTION 2023-02 DESIGNATE RECORDS CUSTODIAN
- B. RESOLUTION 2023-03 SUPPORTING A PROPOSED BROADBAND GRANT
- C. RESOLUTION 94-10 CITY PROPERTY LEASE
- D. ANNEXATION ORDINANCE 373 - 3889 HWY 21, IDAHO CITY, IDAHO - SCRIVENER'S ERROR – ACKNOWLEDGMENT OF ATTACHMENT OF PROPERTY DESCRIPTION
- E. ORDINANCE NO. 374 – WATER REVENUE BOND, SERIES 2023
- F. ORDINANCE NO. 375 – ESTABLISHING GENERAL FUND ADMINISTRATION & LAW ENFORCEMENT FEES

## VII. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

## VIII. EMPLOYEE UPDATES

- A. PUBLIC WORKS
- B. LAW ENFORCEMENT
- C. CLERK/TREASURER'S OFFICE
  1. SET UP A RESERVE ACCOUNT TO HOLD WATER REVENUE BOND PROCEEDS
  2. BUDGET UPDATES - 2<sup>nd</sup> QUARTER BUDGET REPORT
  3. SET 2023-2024 BUDGET HEARING DATE – AUGUST 23, 2023
  4. WATER AND SEWER UPDATES, **ACTION ITEM**
  5. WATER RATE STUDY FOR TIERED BILLING – IDAHO RURAL WATER
- D. CITY ATTORNEY

## IX. COUNCIL UPDATES

## X. MAYOR UPDATES

## XI. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

## ADJOURNMENT

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

<b>Mayor:</b> Ken Everhart <a href="mailto:idahocitymayor1@cityofic.org">idahocitymayor1@cityofic.org</a>	<b>Chief of Police:</b> Mark Otter <a href="mailto:icpd100@gmail.com">icpd100@gmail.com</a>	<b>Public Works Director:</b> Tami Claus <a href="mailto:idahocitypublicworks@cityofic.org">idahocitypublicworks@cityofic.org</a>	<b>City Clerk-Treasurer:</b> Nancy L Ptak <a href="mailto:idahocityclerk@cityofic.org">idahocityclerk@cityofic.org</a>	511 Main Street PO Box 130 Idaho City, ID 83631 (208)392-4584
<b>Council members:</b> Tom Secor Jr Ashley M Elliott Mari Adams Ryan Heffington	<b>City officers:</b> Brent Watson <b>Janitorial:</b> Dale Rutter	<b>Public Works:</b> Nick Mancera Dallas DeCory	<b>Deputy Clerk</b> Kaleb Goodlett <a href="mailto:idahocityoffice@cityofic.org">idahocityoffice@cityofic.org</a> <b>Utility Billing Clerk</b> Sue Robinson <a href="mailto:4cityfolk@cityofic.org">4cityfolk@cityofic.org</a>	operating hours Monday- Thursday 8 am - 5 pm Friday 8am -2pm