



# CITY OF IDAHO CITY

## AGENDA

### REGULAR CITY COUNCIL MEETING

Wednesday, February 14, 2024

7:00 P.M

City Hall, 511 Main Street, Idaho City, ID 83631

MINUTES

Join Zoom Meeting

<https://us02web.zoom.us/j/85913106899?pwd=VW51QWRNNGE3eVVzSlhNTHRadGo5QT09>

Meeting ID: 859 1310 6899

Passcode: iccouncil

CALL MEETING TO ORDER: Mayor Everhart called the regular city council meeting to order at 7:01 PM  
ROLL CALL: Clerk Ptak called roll, Heffington, Adams, Secor in attendance, Elliott ~~absent~~ joined via zoom.  
PLEDGE OF ALLEGIANCE: Mayor Everhart led the pledge of allegiance.

#### I. CONSENT AGENDA

The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

##### A. APPROVAL OF MINUTES: JANUARY 24, 2024 **ACTION ITEM**

Counselor Secor made a motion, seconded by Adams, to approve the minutes dated January 24, 2024. 3 ayes. Motion carried.

##### B. IDAHO CITY EVENT CHECKLIST: **ACTION ITEM**

###### 1.38<sup>TH</sup> ANNUAL IDAHO CITY CHILI COOK OFF – MARCH 2, 2024

Rhonda Jameson informed council the checklist is updated, and she had spoken with EBCAD and did not need a dedicated ambulance. Mayor Everhart asked if the booths close to Myers had been moved and Jameson responded yes. Discussion on parking for the event ensued. Counselor Secor made a motion, seconded by Adams, to approve the event checklist for the 38<sup>th</sup> Annual Idaho City Chili Cook Off March 2nd. 4 ayes. Motion carried. Counselor Secor made a motion, seconded by Adams, to approve an alcohol variance for the 38<sup>th</sup> Annual Chili Cook Off during the hours of the event. 4 ayes. Motion carried.

##### C. BILLS/PAYABLES: JANUARY 25, 2024 THROUGH FEBRUARY 14, 2024 **ACTION ITEM**

Counselor Elliott questioned one of the bills for a portable turbidity meter. Mayor Everhart responded that there are turbidity meters at the water plant, but a portable unit is needed to be able to go out in the field and test. Counselor Secor made a motion, seconded by Heffington, to approve the bills January 25, 2024 through February 14, 2024 in the amount of \$24,369.82. 4 ayes. Motion carried.

#### II. EXECUTIVE SESSION

Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters. **ACTION ITEM**

#### III. PUBLIC HEARINGS

Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, followed by public testimony. **ACTION ITEM**

#### IV. ENGINEER'S REPORT

Mayor Everhart explained that there was no update from the engineers, but they did come up and dig some test holes at the water plant investigating the repair for the infiltration gallery.

#### V. ORDINANCES AND RESOLUTIONS

Ordinances and resolutions are formal measures considered by the City Council to implement policy which the Council has considered. Resolutions govern internal matters to establish fees and charges pursuant to existing ordinances. Ordinances are laws which govern general public conduct. Certain procedures must be followed in the adoption of both ordinances and resolutions; state law often establishes those requirements. **ACTION ITEM**

##### A. FLOOD DAMAGE PREVENTION ORDINANCE

Clerk Ptak explained this ordinance has been in the works for a number of years. There are still some items in it that council needs to look at. Ptak asked council to look over the document and added that it is something that needs to be taken care of sooner rather than later. Discussion on the ordinance and P&Z involvement ensued.

#### VI. OLD BUSINESS

##### A. PROPERTY SWAP WITH SECOR

Mayor Everhart spoke with Gary Secor, and he is still working on getting the survey completed.

#### VII. NEW BUSINESS

##### A. IC CHAMBER – PORTA-POTTY INVOICE **ACTION ITEM**

Clerk Ptak explained the invoice is from Idaho City Days and in the past the city has split the cost with the Chamber. The city uses the vendor fees that come in from the event to cover that cost. However this time the Chamber is asking for the city to cover the whole amount. In the packet shows the amount that was brought in from vendor fees, but it was not budgeted to cover such a high cost for the porta-potties. Mayor Everhart explained he believed the agreement was to cover half of the cost. Discussion ensued. Counselor Secor made a motion, seconded by Adams, to approve splitting the cost of the porta-potties for Idaho City Days with the Idaho City Chamber in the amount of \$750. 4 ayes. Motion carried.

B. LETTER OF INTENT FROM NATHAN DRUFFEL – IDAHO CITY PARKS & REC **ACTION ITEM**

C. LETTER OF INTENT FROM CORY PICOTTE – IDAHO CITY PARKS & REC **ACTION ITEM**

Mayor Everhart asked the two Parks & Rec Commissioners that were present if they had room for both people. Correll and Roeber responded yes, that they were going to make one of them a historian that would also allow the commission to have an alternate if needed. Mayor Everhart asked the City Attorney if they need to add something to the ordinance to allow the position. City Attorney Callahan responded that the commission is fine to use volunteers but could not appoint more members than the code allows for. Counselor Secor made a motion, seconded by Heffington, to appoint Nathan Druffel to the Parks and Rec Commission. 4 ayes. Motion carried. Parks and Rec will use Cory Picotte as their historian.

## VIII. EMPLOYEE UPDATES

### A. PUBLIC WORKS

Public Works Director Claus informed council that she provided a quote for new turbidity meters. All of the city's current meters are outdated and Claus cannot get parts for them. The quote provided is the cheapest that was recommended. Each controller can support 2 turbidity meters and so 3 controllers and 5 meters are needed. Claus asked council to consider the purchase because if the current meters go down the city would be out of compliance. Discussion on the current meters and compliance ensued. Mayor Everhart added that they could purchase in stages rather than all at once. Discussion on where the meters are needed most ensued. Claus is also looking into a service agreement with Hach where they will come out and service and or replace equipment as needed. Mayor Everhart added that these types of meters need to be calibrated by a certified technician and that is included in the service agreement. Discussion on cost and what is covered ensued. Mayor Everhart asked Clerk Ptak what could be done with the budget. Ptak suggested doing an admin meeting to discuss and go over the budget. It was decided to meet 2/15/24 at 11am. Claus added that the engineers were up to dig test holes and the filter fabric was found and the chips used to cover the pie were found but the pipe was not found. When the test holes were dug it affected the water plant. Claus informed the engineers of what happened. Discussion ensued. Claus has a sewer job next week for the Senior Center because it is plugged where it connects to the main. Tuesday samples will be pulled and taken down. Mayor Everhart said good job to public works for their work on the roads. Discussion on the plan for Bear Run in the spring ensued. Claus added that one of the sand bays was just cleaned, which gives two clean bays. The third bay will start draining next week.

### B. LAW ENFORCEMENT

Brent Watson informed council he spoke with ITD on signage. ITD said they did an assessment in 2022 with the Sheriffs office and claim everything is fine. Watson had replied back that things are not fine, and the communication has stopped at that point. This past Saturday and the previous one, Watson did traffic in the area and wrote about 5 citations for speed. Watson submitted a grant for the speed limit sign, and he also spoke with Sheriff Turner who had also submitted a grant for signs county wide. Watson is going to try and get a sign added to the county's grant to be used in the city. Watson has not heard anything back on the cameras that were mentioned last meeting but will check up on it. Mayor Everhart asked Watson if he could create a log of the speed citations so that there is evidence when going back to ITD. Discussion on the speed limit signs location ensued.

## C. CLERK/TREASURER'S OFFICE

### 1. BUDGET UPDATES

Clerk Ptak informed council that Goodlett is looking into a different type of report that is more reader friendly, but the auditors really want council to see all of the line items.

#### a. LOCAL GOVERNMENT INVESTMENT POOL (LGIP) ACCOUNT FOR WATER BOND **ACTION ITEM**

Clerk Ptak informed council the auditors suggest the city have a separate account where monthly amounts from water user fees can be deposited for the bond payment. The LGIP accounts gain interest which will benefit the city overall. Counselor Secor made a motion, seconded by Adams, to authorize the Clerk to set up a LGIP account for the water bond payments. 4 ayes. Motion carried.

### 2. WATER AND SEWER UPDATES, **ACTION ITEM**

Clerk Ptak explained everyone is paying or in agreement. There are 2 possible shut offs.

#### a. CRAWFORD ACCOUNT UPDATE FOR COUNCIL REVIEW- PARTIAL LATE FEE FORGIVENESS

Clerk Ptak explained the partial late fee forgiveness that has been discussed. Two of the accounts are current and all late fees paid. There is only one account remaining that has old late fees. Since starting the payment agreement they have paid on time each month. Discussion on what was discussed last meeting ensued. Ptak explained that the late fees are from previous fiscal years and the auditors would prefer if an adjustment is to be made that it be done now so they can get their portion taken care of. Discussion on the late fees and payments made ensued. Ptak

suggested that it can wait until the next meeting to gather more information and the auditors will be present as well. Counselor Adams asked that if a conditional forgiveness is granted will they have to sign something showing that if payments are not made the late fees will return, Ptak responded yes. Discussion ensued. Item will be held till the next meeting.

b. WATER AND SEWER ACCOUNT ADJUSTMENTS

Clerk Ptak explained the few adjustments that were made. Counselor Secor asked if the adjustments needed approval and Ptak responded the complete list will be at the next meeting and could be done at that time. Ptak added that the Capitol for a Day program is scheduled for April 26<sup>th</sup>. Ptak is waiting to hear back from Joan at the Governors office with more information. Mayor Everhart asked that next time Ptak speaks with Joan to see if there is another city doing this event between now and April so that he can go to see how things are ran. Mayor Everhart added that he had been to the commissioners meeting and brought the event to their attention. Discussion on the event volunteers ensued.

D. CITY ATTORNEY

IX. COUNCIL UPDATES

Counselor Secor brought up past discussions on a cleaner for City Hall and other city locations and added that there may be an opportunity that another entity is looking at doing this kind of thing. The city may be able to piggyback on that contractor. Mayor Everhart added that he and Ptak had discussed looking at the budget to add a part time person in for that kind of position. Discussion on the position and duties ensued.

X. MAYOR UPDATES

XI. CITIZEN COMMENTS

This section of the agenda is reserved for citizens wishing to address the Council regarding City-related issues that are not on the agenda. To ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Repeated comments regarding the same or similar topics previously addressed are out of order and will not be allowed. Persons wishing to speak will have 5 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the mayor, either by subsequent appointment or after tonight's meeting, if time permitting.

There were technical issues with zoom and none of the attendees could be heard.

**Carrie Ann Kowalczyk** had a question regarding the noise ordinance because of the instance that happened last weekend at the Smokejumper, and wondered how the situation was handled. Mayor Everhart explained that as soon as it was brought to his attention he contacted the people that organized the event, and they immediately turned the volume down within 10 minutes. Kowalczyk added that there were multiple calls to dispatch, and someone reached out to the owner of the Smokejumper and his response was that he had permission from the city council. Mayor Everhart responded that, that information was completely false, and the city gave no such permission. Kowalczyk asked if the city had given out permits and Mayor Everhart responded that there were no permits required because it is on private property. Discussion on permits and the noise ordinance ensued. Kowalczyk added that the owner also said he had permission from Heffington, and Heffington responded that he did not give any such permission. Mayor Everhart added that he had a discussion with Officer Watson and if the noise had not been turned down the owner would have been cited for violation. Discussion ensued. Kowalczyk asked if the city would be hiring for additional help for Officer Watson. Mayor Everhart responded that it is still in discussion and deciding what direction to go.

**Bec Emery** thanked council for all their work. Discussion on the party at the Smokejumper ensued. Emery added she has never heard an event that loud in the past and suggested that if permits were issued to maybe add a noise limit. Mayor Everhart responded there is not a permit required for the type of event that took place.

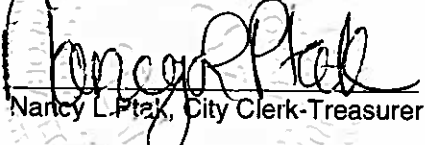
XII. UPCOMING MEETINGS

A. NEXT REGULAR MEETING: FEBRUARY 28, 2024

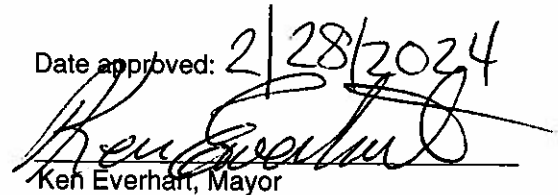
B. ITEMS FOR NEXT AGENDA

ADJOURNMENT 8:18 PM

ATTEST:

  
Nancy L. Ptak, City Clerk-Treasurer

Date approved: 2/28/2024

  
Ken Everhart, Mayor

Questions concerning items appearing on this Agenda or requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the City Clerk, 511 Main Street or call 208-392-4584.

Mayor:

Ken Everhart

[idahocitymayor1@cityofic.org](mailto:idahocitymayor1@cityofic.org)

Council members:

Tom Secor Jr

Ashley M Elliott

Mari Adams

Ryan Heffington

Chief of Police:

Mark Otter

[icpd100@cityofic.org](mailto:icpd100@cityofic.org)

City officers:

Brent Watson

Public Works Director:

Tami Claus

[idahocitypublicworks@cityofic.org](mailto:idahocitypublicworks@cityofic.org)

Public Works:

Nick Mancera

Dallas DeCory

City Clerk-Treasurer:

Nancy L Ptak

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Deputy Clerk

Kaleb Goodlett

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Utility Billing Clerk

Sue Robinson

[4cityfolk@cityofic.org](mailto:4cityfolk@cityofic.org)

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operating hours

Monday- Thursday

8 am - 5 pm

Friday 9am -3pm